

Memo

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TO: Kentucky Training Center Coordinators
Kentucky Regional Faculty

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**Please share this information
with your Instructors!**

SUBJECT: ECC Update

AHA Instructor Network Announced

During the past year, National worked closely with both Training Center Coordinators and Instructors to find out how AHA ECC can better connect with you and meet your specific needs. Many of you expressed to us your desire to have a community where you can go to receive the latest ECC information and updates, as well as network with fellow Instructors and TC Coordinators about best practices, opportunities for growth, and more.

You asked, and the American Heart Association ECC listened! The American Heart Association Instructor Network is an online network of AHA ECC Instructors and Training Centers. The Network offers a free, "one-stop shop" for access to TC and Instructor information, benefits, networking opportunities, and more. Here are just a few of the benefits coming your way through the Instructor Network!

TC Coordinator Benefits:

- Access, Maintain and Download your Instructor Rosters
- Pre-approve your Instructors for access to the Instructor Network
- Reduce administrative work – no more forwarding Training Updates; simply send your Instructors to the Network!
- Network with fellow TC Coordinators
- Access TC Coordinator-only information
- Access Knowledge Base of TC-specific FAQs

Instructor Benefits:

- Access the latest news in ECC science, guidelines, training, materials and best practices
- Access Instructor information tailored by discipline(s) taught
- Register for and complete Continuing Education through AHA's Professional Education Center
- Access audio and video Web casts and other educational opportunities
- Download marketing materials and tools

- Network with fellow Instructors through Discussion Forums
- Access Knowledge Base where Instructors can receive answers to a variety of FAQs

Special Limited Time Offer for Training Center Coordinators! On January 27th, National sent emails to all AHA Training Centers, announcing the upcoming launch of our Instructor Network. Along with the announcement, was a special offer for Training Center Coordinators. For a limited time, at no cost to you, the AHA will enter your Instructor's information into the Instructor Network system. This pre-approval process will save time because:

- you will not have to manually **enter** your instructor info
- you will not have to manually **confirm** your instructors on an individual basis, as they request access
- your instructors won't have to **wait** several days for access

To take advantage of this offer, TC Coordinators should send National a spreadsheet of your Instructors to ahainstructornetwork@heart.org or fax it to 214-987-9361. Please include the following information in your spreadsheet:

- TC Name
- TC City
- TC State
- TC ID number (if you do not know this information, please call the ECC Service Center)
- Each Instructor's First and Last name
- Email address
- Discipline(s) for which the instructor is aligned with your TC

If you have any questions regarding this process, please email ahainstructornetwork@heart.org

GUIDELINES UPDATE MATERIALS PACKAGES

The Guidelines Update Materials Packages were mailed the last week in January by UPS to all Training Center Coordinators. The package, containing 2 DVDs and 1 CD ROM, includes all the information you need to conduct rollouts for your Instructors. These materials are to be used by Regional Faculty and Training Center Faculty ONLY AFTER THE RF/TCF HAS COMPLETED A REGIONAL GUIDELINES UPDATE SESSION FACILITATED BY NATIONAL FACULTY. If you are a TC that has not yet received the Guidelines Update Materials Package, please contact the ECC Service Center.

Helpful hints for accessing information off the CD ROM

People are experiencing two major problems with the CD ROM in the Guidelines Update Materials Package. Either they can see all the files but not open the PowerPoint Presentations or they can't access any information on the CD ROM.

Not being able to view the PowerPoint Presentations is because the individual does not have Microsoft Office 2003 (the most recent version). In order to view the PPP using Microsoft Office 2000, the individual must download a free viewer. That viewer is obtained at <http://www.microsoft.com/downloads/details.aspx?FamilyID=428d5727-43ab-4f24-90b7-a94784af71a4&DisplayLang=en>.

If someone can not access any information on the CD ROM (i.e. they're getting errors when they put the disc in the computer), it's caused because the computer "thinks" there is a video clip to watch. Since the disc contains an AED Recording, the first thing the computer wants to do is play the clip. To fix this problem, minimize or cancel out of all the errors and go into the disc via My Computer. Once in My Computer, instead of double clicking on the drive the CD Rom is in (for staff this would be the E: Drive), right click on the drive so the drop down menu appears. Then choose the Open option.

GUIDELINES UPDATES OPENINGS

At this time, all the Guidelines rollout sessions in West Virginia are still open except for the March 3rd session in Charleston. If you or a TCF would like to register for one of these sessions, please contact the ECC Service Center.

COURSE COMPLETION CARDS

As National goes back to reprint course completion cards there will be some revisions. For example, new cards will not be self-sticking and will use the back of the cards for additional information about the course, AHA's website, etc. These "new" cards will have additional security measures such as micro-printing and shading over the Name, Issue Date, and Recommended Renewal Date fields. In addition, there will be revisions to certain cards such as HS CPR and HS AED to reflect the combining of Adult and Child CPR skills. There will also be new cards to go with the PEDI First Aid course.

Please note: existing cards are not invalid. The changes mentioned above are all reprint changes so you can continue to use the current cards you have on hand and order cards as you need them.

NEW HCP EXAMS & BRIDGE EXAMS

Answer sheets and answer keys for the current BLS (Heartsaver & Healthcare Provider), ACLS and PALS written exams have been modified to reflect science changes, also known as "bridge exams". The questions affected by the new science have been blacked out on these bridge exams. Scores will be calculated on the number of remaining questions. Instructors will be able to incorporate new science into their courses by using bridge materials, along with old student materials and old exams, until the new provider materials are available.

As new product lines are released, new exams will be introduced. The Service Center just received the new 2006 BLS HCP exams. These will be emailed to all TC Coordinators by Monday, February 27th.

NEW PRODUCT RELEASES

Two new AHA products were announced this month: Instructor Portfolio and AHA stopwatch. The Instructor Portfolio was created to hold an Instructor manual and lesson maps. The AHA stopwatch is the same item as what is sold with the Instructor toolkits. It's now available for purchase as a stand alone product. For more detailed information on these two newest products, please read the attached product announcements and product grid.

Here is the generic timeline for products updated with the new science:

- December 19, 2005 – 2005 Guidelines for First Aid
- January 16, 2006 – ECC Handbook for Healthcare Providers (product announcement previously released)
- February 15, 2006 – BLS Healthcare Provider materials
- February 28, 2006 BLS for Healthcare Providers Online Renewal Course
- Second quarter 2006 (by June 30) – Heartsaver and Family & Friends materials
- Third quarter 2006 (by September 30) – ACLS materials
- Fourth quarter 2006 (by December 31) – PALS materials

The BLS Healthcare Provider materials includes BLS HCP Instructor's Package, Instructor's manual, HCP student manual, HCP video (VHS format), HCP video (DVD format), HCP renewal video (VHS format) and HCP poster pack. Product announcements for these materials and the 2005 Guidelines for First Aid were sent with the January ECC Monthly update.

SAVE THE DATE – ECCU 2006 INTERNATIONAL EDUCATION CONFERENCE & EXPOSITION

Mark your calendars! The next Emergency Cardiovascular Care Update (ECCU) is scheduled for June 22-25, 2006 at Disney's Coronado Springs Resort in Orlando, FL. This conference is the only event of its kind, bringing together physicians, researchers, nurses, EMTs, paramedics and others involved in the instruction and practice of resuscitation. The recently released new CPR and ECC guidelines, makes ECCU 2006 more important than ever! The ECCU 2006 Conference registration brochure will be released shortly and be located on the opening page of the Instructor's Network.

VISIT OUR WEBSITES FOR THE MOST UP TO DATE ECC INFORMATION

For current instructor and course information please visit: www.americanheart.org/cpr. To keep up to date on all Guidelines information and view the web casts please visit: www.americanheart.org/eccguidelines.